EXCHANGE PROGRAM INFORMATION for students

Munich Business School (MBS)

Elsenheimerstrasse 61
80687 Munich, Germany
+49 89 54 76 78-224 or – 11

ERASMUS Code: D MUNCHEN12
CONTACT: international@munich-business-school.de
LINK: http://munich-business-school.de/international

EXCHANGE PROGRAMS@MBS

1. Undergraduate Exchange Semester (UES)
   for BACHELOR students in business-related programs
2. Graduate Exchange Semester (GES)
   for MASTER students in business-related programs

Requirements: GPA minimum (B average)/English proficiency
LINK: www.munich-business-school.de/international

INTERNATIONAL CENTER- STAFF

Melanie Vogel, B.A. - Incoming Exchange Student Coordinator
Alexandra Schatz, M.A., M.A. - Incoming Exchange Student Coordinator
CONTACT: incoming@munich-business-school.de

Helena Bacic, Mag Phil. - Outgoing Study Abroad Advisor (Americas)
Lisa Schmidt-Reitwein, B.A. - Outgoing Study Abroad Advisor (All other countries)
CONTACT: outgoing@munich-business-school.de

APPLICATION DOCUMENTS

• Transcripts from current university in English
• Copy of valid passport
• TOEFL ibt: min. 83 points (UES) and 85 (GES)
• IELTS: 6.0 (UES) and 6.5 (GES)
• Passport-sized photo (jpeg)
• CV in English (GES only)

APPLICATION PERIODS

Online application fall semester: May 1 – June 1 2021
Online application spring semester: Sept 15 – October 15 2021
Nominated students will receive a link to online application
CONTACT: incoming@munich-business-school.de

APPLICATION PROCESS

• Home university nominates student
• MBS confirms student and starts communication
• Student completes online application & submits courses online
• MBS issues acceptance and visa documents
• Student applies for visa and arrange travel etc.
• Student arrives for orientation

SEMESTER DATES – FALL 2021

September - December *exact dates to be confirmed
Mandatory Orientation: August 26/27
Dates above include exam weeks.

SEMESTER DATES - SPRING 2022

January - May *exact dates to be confirmed
Mandatory Orientation: January 14
Dates above include exam weeks.

HEALTH INSURANCE, VISA, HOUSING, COST OF LIVING etc.

Check for pre-arrival information such as visa, housing, health insurance, cost of living etc.,
MBS WEBSITE LINKS:
https://www.munich-business-school.de/mbs/international/downloads

DO YOU REQUIRE A VISA?: https://www.auswaertiges-amt.de/en
INSTAGRAM: https://www.instagram.com/munichbschool/

QUESTIONS?
Contact our International Center via incoming@munich-business-school.de | +49 (0)89 547678-extension 224 OR 11
# Factsheet Munich Business School

**FOR PARTNER UNIVERSITIES**

## Munich Business School (MBS)

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ERASMUS Code: D MUNCHEN12

**CONTACT:** international@munich-business-school.de  
**LINK:** http://munich-business-school.de/international

## Semester Dates – Fall 2021

September - December *exact dates to be confirmed*  
Orientation: August 26/27

*Dates above include exam weeks.*

## Nomination Start

Nomination fall semester: May 1-May 31 2021  
Nomination spring semester: Sept 15-Sept 30 2021

MBS will send nomination email to coordinators.  
**CONTACT:** incoming@munich-business-school.de

## Exchange Programs@MBS

1. **Undergraduate Exchange Semester (UES)** for Bachelor students in business-related programs
2. **Graduate Exchange Semester (GES)** for Master students in business-related programs

**Requirements:** GPA minimum (B average)/English proficiency  
**LINK:** www.munich-business-school.de/international

## Semester Dates - Spring 2022

January - May *exact dates to be confirmed*  
Orientation: January 14

*Dates above include exam weeks.*

## Application Periods

Online application fall semester: May 1 – June 1 2021  
Online application spring semester: Sept 15 – October 15 2021

Nominated students will receive a link to online application  
**CONTACT:** incoming@munich-business-school.de

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## International Center - Staff

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## Health Insurance, Visa, Housing etc.

Pre-arrival information such as visa, housing, cost of living and health insurance etc. information, can be found online:

**MBS WEBSITE LINKS:**  
https://www.munich-business-school.de/mbs/international/downloads

**DO YOU REQUIRE A VISA?:** https://www.auswaertiges-amt.de/en  
**INSTAGRAM:** https://www.instagram.com/munichbschool/

## Questions?

Contact our International Center via international@munich-business-school.de | +49 (0)89 547678 - extension

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- Home university nominates student  
- MBS confirms student and starts communication  
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### Contact Information

- **Incoming Coordinator**  
  Melanie Vogel (B.A.)  
  Contact: +49 89 54 76 78 - 224

- **Outgoing Advisor (Americas)**  
  Helena Bacic  
  Contact: +49 89 54 76 78 - 274

- **Outgoing Advisor (All other countries)**  
  Lisa Schmidt-Reitwein  
  Contact: +49 89 54 76 78 - 284