Esade holds the selected “Triple Crown” accreditation: EQUIS, AACSB and the ASSOCIATION OF MBA’s. Esade is a member of the CEMS Alliance (CEMS) and the Partnership in International Management (PIM).

In addition, esade is a Cervantes Institute – accredited institution.
ADMISSION REQUIREMENTS

Students must be nominated by the partner schools.
Students should have completed at least one year of studies at the undergraduate level

NOMINATION PROCESS

To be completed by the home university Exchange coordinators. Deadlines:
Fall term April 30th
Spring term September 30th

APPLICATION PROCESS

Documents must be provided by the student. Deadlines:
Fall term June 30th
Spring term October 15th

COURSE REGISTRATION

To be completed online by Exchange students
Fall Term:
July 8th – July 13th
Spring Term:
Nov 10th – Nov 15th

- Copy of Passport (or ID Card only for EU citizens)
- Proof of Health Insurance (indicating clearly the coverage for the full exchange period)
- Resume/ Curriculum Vitae
- Official Transcript from Home University
ACADEMIC CALENDAR

FALL TERM 2021
(August 30th to December 10th)

August 24th – August 27th Add & Drop Period
August 30th – September 3rd Spanish Intensive Course (optional, online)
August 30th – September 3rd Orientation Program*
*Due to the extraordinary situation the Orientation Program could be held online
September 6th Students expected to be on campus
December 10th Official End of Fall Term 2021
December 24th - January 9th Christmas Break

SPRING TERM 2022
(January 10th to May 6th)

November 23rd – November 26th Add & Drop Period
TBC Orientation Program
January 10th Beginning of Spring Term
January 10th – January 14th TBC Spanish Intensive Course (optional)
April 11th – April 18th Easter Break
May 6th Official End of Spring Term 2022

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COURSE OFFER AND EXAMS

The Exchange Programme course offer will be available on the esade intranet. Please refer to the syllabus of each subject, where the final assessment is clearly indicated.

REGISTRATION TO COURSES

Courses can only be added/dropped during the official registration or add/drop periods. No changes will be admitted once those periods are over. Students are kindly invited to check in advance with their home universities which courses can be mapped or not. Esade requires students to be flexible when choosing courses since slots in specific courses cannot be guaranteed to any student.

LANGUAGE OF INSTRUCTION

Courses are taught in English and in Spanish. Students interested in taking courses taught in Spanish are highly recommend to have a B1 level in Spanish language, according to the Common European Framework for Reference of languages (CEFR). We reserve the right to ask the official certificates as a proof of Spanish knowledge.
Esade offers a Spanish intensive Language course for all Exchange students who want to learn or improve their Spanish. The Spanish Intensive Course takes place during the Orientation Program and grants 2 ECTS. Note that students must enroll during the registration process.

**GRADING**

<table>
<thead>
<tr>
<th>Grade Range</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>0,0 - 4,9</td>
<td>Failed</td>
</tr>
<tr>
<td>5,0 - 6,9</td>
<td>Passed</td>
</tr>
<tr>
<td>7,0 - 8,9</td>
<td>Distinction</td>
</tr>
<tr>
<td>9,0 – 10</td>
<td>Outstanding</td>
</tr>
</tbody>
</table>

**Non numeric grades**

NP is Non-attended

**COURSE WORKLOAD**

- **Students from European universities**
  - Min 27 ECTS – Max 33 ECTS
- **Students from Non-European universities**
  - Min 23 ECTS – Max 33 ECTS

1 ECTS = 25 working hours

However, if the student is allowed to take a lower amount of ECTS, we would need to receive a written approval of the Home University Exchange coordinator.

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ENTRY VISA AND RESIDENCE PERMIT

EU citizens only need a Passport or national ID in order to enter Spain. Non-EU citizen will need a Student Visa. When you apply for a Student Visa (Visado de Estudiantes) you will be asked for the following documents:

- Passport (valid for at least 1 year from date of application)
- 2 Passport-size photos
- Proof of financial means
- Proof of medical/accident insurance to cover length of stay
- Letter of Acceptance from esade (includes an invitation to housing, which is accepted as proof of accommodation)
- Other documentation, like proof of residence in Consulate’s jurisdiction, a medical certificate, or a certificate of absence of a police record may also be required

The Spanish Embassy or Consulate in your home country will decide whether to issue a 90-day visa or a 180-day visa. For longer stays, you must apply for a 90-day visa and then apply for a Student Residence Card within the first 30 days of your arrival.

Please check the Exchange Student Guide and with the nearest Spanish Embassy or Consulate in your home country for more detailed information.

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**HEALTH INSURANCE**

Exchange participants must arrive with their own health insurance that covers all international incidents. More information about health insurance can be found in the ESADE Exchange Student Guide, which is available on the intranet.

**COST OF LIVING**

Approximate cost of living while coursing at esade:

<table>
<thead>
<tr>
<th>Category</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Fees</td>
<td>waived</td>
</tr>
<tr>
<td>Accommodation Off Campus</td>
<td>450-700€/month</td>
</tr>
<tr>
<td>Accommodation On Campus</td>
<td>800€/month</td>
</tr>
<tr>
<td>Transportation</td>
<td>40€/month</td>
</tr>
<tr>
<td>Meals &amp; Groceries</td>
<td>200-300€/month</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>150€/month</td>
</tr>
</tbody>
</table>

Do Good. Do Better.
<table>
<thead>
<tr>
<th>EXCHANGE PROGRAMME TEAM</th>
<th>Ms. Caroline Beckershaus</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Prof. Gerard Costa</strong></td>
<td>Associate Dean, BBA Programme</td>
</tr>
<tr>
<td><strong>Ms. Jenny Badia</strong></td>
<td>Associate Director, BBA Programme</td>
</tr>
<tr>
<td><strong>Ms. Sílvia Molar</strong></td>
<td>Programme Manager – USA</td>
</tr>
<tr>
<td><strong>Ms. Cristina Gómez</strong></td>
<td>Programme Manager – Europe</td>
</tr>
<tr>
<td><strong>Ms. Beatriz Galván</strong></td>
<td>Programme Manager – Asia</td>
</tr>
<tr>
<td><strong>Ms. Caroline Beckershaus</strong></td>
<td>International Student Advisor</td>
</tr>
<tr>
<td><strong>Mr. Simone Vincis</strong></td>
<td>Director, BBA Programme</td>
</tr>
<tr>
<td><strong>Ms. Antònìa Maria Serra</strong></td>
<td>Director, International Academic Relations</td>
</tr>
<tr>
<td><strong>Ms. Jimena Mesto</strong></td>
<td>Programme Manager - USA</td>
</tr>
<tr>
<td><strong>Ms. Giulia Nardone</strong></td>
<td>Programme Manager – Europe</td>
</tr>
<tr>
<td><strong>Mr. Francesc Blanco</strong></td>
<td>Programme Manager – Oceania &amp; Latin America</td>
</tr>
<tr>
<td><strong>Ms. Laura Noëlle</strong></td>
<td>Project Manager</td>
</tr>
</tbody>
</table>

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